**COMPLETED BY:**

1. Licensed/Waivered Psychologist
2. Licensed/Registered/Waivered Social Worker or Marriage and Family Therapist
3. Licensed/Registered Professional Clinical Counselor
4. Physician (MD or DO)
5. Nurse Practitioner/Physician Assistant
6. Registered Nurse
7. Licensed Psychiatric Technician/Vocational Nurse
8. Registered PsyD, MHRS and Master Level Student Intern

**COMPLIANCE REQUIREMENTS:**

1. The HRA is required to be completed and final approved within 5 calendar days from discharge from acute care 24 hour facilities (hospital or crisis house) and thereafter anytime a client presents with risk factors.
2. When completing, if risk is indicated, the development of a plan to manage safety is required.

**DOCUMENTATION STANDARDS:**

1. If completed by an unlicensed staff, a consultation with a licensed staff needs to take place and be documented in the client record.
2. If completing the HRA on paper, it must be legibly handwritten or typed.
3. There is also the HRI paper form, which is optional to complete if desired to further assess risk.
4. The paper HRA and HRI should be kept in the client chart.